

City of Keystone Heights City Council

Budget and Finance Committee Meeting March 24, 2026, 10 am

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Date: Mar 24 2026 (10:00 am)

Call To Order

1. Call to Order-Mayor Nina Rodenroth

Mayor Nina Rodenroth called the meeting to order at 10:03 am.

Invocation

2. Invocation, Beau Wright. Deputy City Manager

Deputy City Manager, Beau Wright, led the meeting in an invocation.

Pledge of Allegiance

3. Pledge of Allegiance, Jamie Booth, City Manager

City Manager Jamie Booth led the meeting in the Pledge of Allegiance.

Roll Call

4. Roll Call-James Booth, City Manager ; Mayor Nina Rodenroth, Councilman Dan Lewandowski

City Manager James Booth called the roll.
Mayor Nina Rodenroth-present
Councilman Dan Lewandowski-present

Public Comment

5. Public Comment

There were no public comments.

Consent Agenda

6. Approval of Minutes-Budget and Finance Committee Meeting February 24,2026

📎 Budget and Finance Meeting Feb 24, 2026 minutes.pdf

The approval of the minutes of the Budget and Finance Committee Meeting-Feb, 24, 2026, was approved as amended by Councilman Lewandowski.

Action Items

7. February Budget Performance

- 📎 [Feb 2026 Cemetery.pdf](#)
- 📎 [Feb 2026 CIP.pdf](#)
- 📎 [Feb 2026 CRA.pdf](#)
- 📎 [Feb 2026 General.pdf](#)

February's budget is 42% of the expected amount.

The year-to-date has been changed to a more sophisticated way of reporting the data.

The gross profit area has been deleted.

Cemetery fund-Councilman Lewandowski noted that 4% of annual profit should go to the perpetual fund with a goal of the fund being capable of operations in 2066 (40 years).

Infrastructure Fund-The committee requested the city council meeting agenda items for 1) a Septic to Sewer Workshop and 2). Sidewalk width and construction/repair priorities. Councilman Lewandowski would like the fund's balance sheet to list the three largest assets of the city. The City Manager will see if that is possible without impacting audit information.

Community Redevelopment Area (CRA)-Is the \$41,050 the Lake Geneva Restoration contract contribution? No, it is the first payment towards the Tennis Court refurbishment project.

8. Assets over \$5,000.00 List

- 📎 [2026 Asset List.pdf](#)

The list of assets over \$5,000.00 was presented to the committee.

9. Initial Draft Midyear Budget Amendment

Midyear budget amendments should be ready for the next Budget and Finance Committee Meeting.

Add in a human resources consultant for development of an updated personnel policy and 360-degree employee and council survey. Look at FRS and health insurance trends from other cities in the update.

10. Friends of Keystone Heights, Inc, \$25,000 Funds Request

Ms. Deirdre Murphy with Friends of Keystone submitted a request to the Budget and Finance Committee requesting \$. 25,000 for the Friends of Keystone Heights to continue holding events such as the Spring Fling, the Mayor's Ball, and the New Year's Eve Fireworks.

After much discussion, it was approved to go before the full City Council for discussion and possible vote.

11. Summer Concert Series Cost Assessment

The Budget Committee reviewed the Cost Assessment written by Drew Bell.

The committee approved a three-concert summer series to be held between May and August. The dates will be May 29th, June 19th, and August 7th.

12. Discuss FY 26-27 draft budget

- 📎 [16MAR2026_Draft Midyer Ammendment_Print Formatted.pdf](#)

It was decided to get through the mid-year first.

13. Long Term Financial Discussions (no property tax income, CIP)

The City Manager, Jamie Booth, discussed the proposed "no property tax bill" with the Committee. The bill might be voted on during a special legislative session.

14. Pavilion Income Reinvested in Keystone Beach

The city manager proposed reinvesting pavilion rental revenue solely for Keystone Beach park improvements. No consensus was reached.

Adjournment

15. Adjournment, Mayor Nina Rodenroth

Councilman Lewandowski asked that a standing agenda item be added to the meeting titled "Audit status". Mayor Nina Rodenroth adjourned the meeting at 1230 pm.