

Charter Review Commission August 10, 2026 6pm

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY STAFF. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Date: Aug 03 2026 (6pm)

Call to Order

1. Call to Order-Chris Vanzo Vice- Chairman

Vice Chairman Chris Vanzo called the meeting to order at 6:00 pm.

Roll Call

2. Roll Call, City Manager Jamie Booth, Vice Chairman Chris Vanzo, Jeff "Kyle" Bennett, Chairman Robert Sullivan, Sally Jackson, Kimberly Howard

City Manager Jamie Booth called the roll.
Chairman Robert Sullivan-absent
Vice Chairman-Chris Vanzo-present
Jeff "Kyle" Bennett-present
Sally Jackson-present
Kimberly Howard-absent

City Attorney Rich Komando-present

Pledge of Allegiance

3. Pledge of Allegiance-City Manager James Booth

City Manager Jamie Booth led the meeting in the pledge of allegiance.

Public Comments

4. Public Comments

Vice Mayor Welch thanked the commission members for being willing to serve on the charter review commission.

Consent Agenda

5. Consent Agenda-Approval of Minutes-Charter Review July 20 2026 6pm

📎 [charter review minutes July 20, 2026.pdf](#)

Vice Chairman Chris Vanzo made a motion to approve the minutes of the July 20, 2026 meeting.
Kyle Bennett provided the second.
Vote 3-0, all in favor; motion passed.

Action Items

6. Discuss Possible Charter Amendments

Commissioner Bennett discussed concerns with Article 5 24B and 25, discussed the possibility of making the Vice Mayor an elected position rather than selected by the council, moving to four-year vs. three-year terms, and term limits in Section 3-7. All his concerns were resolved through discussion with the commission and the city attorney. The city's Code of Ordinances can be found online at <https://url.avanan.click/v2/r01/> https://library.municode.com/fl/keystone_heights/codes/code_of_ordinances_.YXAzOmNva2g6YTpvOjk1YTUwZmFIYmZhMGM5OTAyMjg0NWU2NTVmOTM5MzE3Ojc6YWlxYjozMDgzZWQ3MDc5MDA0Yjg5MGQ3YzA3NTEyZTE5OTAwMWVINjBkZTVkYTg0NWVjYjNIMjA3N2FmZTliMThmZDU5OnA6VDpQ

Commissioner Jackson stated that she had some language issues that she would bring to the commission at the next meeting.

Vice Chair Vanzo discussed past amendments that were not codified in the current draft of the Charter. The city staff will make sure that 2023 amendments 1 and 4, which passed in 2023 (Purchasing thresholds and Censure Procedures) are transmitted to Municode and incorporated into the charter as soon as possible; however, they are effective as of January 1st 2024. The Term Limits Amendment also needs to be added to Municode. The staff will send out the resolution language for those amendments. He also proposed that a procedure be established to ensure voter-approved amendments are codified into the Charter soon after the election. He also submitted a paper to the Office Manager, Ms. Harris, asking her to share it with the rest of the commission members.

Select/Confirm Next Meeting's Date

7. Select/Confirm Next Meeting's Date

Decision to hold the next meeting on Monday August 24th at 6 p.m. in the City Council Chambers

Adjournment

8. Adjournment, Chris Vanzo, Vice-Chairman

Vice Chairman Chris Vanzo adjourned the meeting at 7:03 pm.