

Charter Review Commission August 24, 2026 6pm

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY STAFF. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Date: Aug 24 2026 (6pm)

Call to Order

1. Call to Order-Vice Chairman Chris Vanzo

Vice Chairman Chris Vanzo called the meeting to order at 6:15 pm.

Roll Call

2. Roll Call, City Manager Jamie Booth, Vice Chairman Chris Vanzo, Jeff "Kyle" Bennett, Chairman Robert Sullivan, Sally Jackson, Kimberly Howard

City Manager James Booth called the roll:
Vice Chairman-Chris Vanzo-present
Sally Jackson-present
Kyle Bennett-present
Kimberly Howard-absent
Chairman Robert Sullivan-absent
City Attorney-Rich Komando-present

Pledge of Allegiance

3. Pledge of Allegiance, Jamie Booth, City Manager

City Manager Jamie Booth led the meeting in the Pledge of Allegiance.

Public Comments

4. Public Comments

🔗 Preliminary Charter Review Findings and Proposed Amendments - 2026-08-24.pdf

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Mr. Bryan Lugo, Address 631 CR 352, stated that he has provided written comment (attached) for the consideration of the commission.

Mr. Lugo also addressed the Commission regarding differentiating the vote tally and how each councilman/woman/Mayor voted.

Consent Agenda

5. Consent Agenda Approval of Minutes Charter Review Commission Meeting August 10, 2026

🔗 Charter Review August 10 2026 minutes.pdf

Sally Jackson provided a motion to approve the minutes from the August 10, 2026 meeting.

Kyle Bennett provided a second.

Vote: 3-0, all in favor.

Action Items

[6. Discuss Possible Charter Amendments](#)

📎 [City Charter March 2026 w 2023 Amendments.pdf](#)

City Manager Jamie Booth stated that the 2023 charter amendments were updated in the version of the charter attached to the agenda. The city is still working to find and annotate the 2007 amendment dealing with term limits. Later in the meeting, City Attorney Rich Komando found the signed copy of the 2007 amendment and will provide it to the City Manager and Office Manager for codification in Municode and in the working version of the charter.

The commissioners then brought up various potential amendments. Proposed amendments that the Commission reached concurrence upon were:

1. Vice Chair Vanzo-Section 4. "All purchases made by the city shall be approved by the city council or their designee."
2. Commissioner Jackson- Section 9. "The affirmative vote of a majority of the members of the city council ~~present~~ shall be necessary to adopt any ordinance or resolution or take other official action on behalf of the City, and the vote of the council members shall be taken by 'yeas' and 'nays' and entered upon the minutes." Also, the City Manager can bring up a recommendation to the City Council that voting rules could be updated in Code of Ordinances Sec. 3-4. – "Standing rules" to all require a by-name voting tally rather than a voice vote, which can sometimes mask individual votes.
3. Commissioner Jackson-Section 25. Amend the section to allow for codification and publishing of ordinances via electronic format and remove the requirement for publishing in book format.
4. Commissioner Jackson- Section 26. Changing "shall" to "may" in the first sentence. "There may be a city clerk who,..."
5. Commissioner Jackson- Section 35. "The said board will ~~be~~ report to the city council, recommend the boundaries of districts and appropriate regulations and restrictions to be enforced therein." Is likely a scrivener's error. The City Attorney will work with Municode to have this corrected. It will not likely require an amendment.
6. Commissioner Bennett-Section 42. "A Charter Review Commission consisting of 5 electors of the City shall be appointed by the City Council at least 12 months before the regular municipal election occurring in 2010 and at least 12 months before the regular municipal election at the council's direction for every 4 years after, to be changed to every 10 years.

City Staff will generate a spreadsheet to track these proposed amendments.

Select/Confirm Next Meeting's Date

[7. Select/Confirm Next Meeting's Date](#)

Ms. Wendy Harris, Office Manager, will reach out to the Commissioners and City Attorney to schedule the next meeting. Monday, September 7th is Labor Day, and the City Council will be meeting on the 14th and 24th. The City Attorney is not available on the 10th or 24th of September.

Adjournment

[8. Adjournment, Vice Chairman Chris Vanzo](#)

Vice Chairman, Chris Vanzo, adjourned the meeting at 7:18 pm.