City Council Regular Meeting - Feb 03, 2025

Title
Cemetery Digital Tracking System and Upgrade (CemSites)

Description
We digitally manage our Cemetery with a program/database called CemSites. The version of the program we use is Pre-2016. CemSites overhauled the program in 2016 but we have chosen not to upgrade to the new software until now. Upgrading will allow us to take advantage of new CemSites capabilities such as grave level mapping, map printing, and walk-to-site.

1. Using software/database that is over 8 years old
2. We currently track and sell plots using a hard copy map board roughly 2ft.x 3ft. in size. This is cumbersome and unprofessional in appearance to our customers. We have no current digital capability to visualize available plots on site. The CemSites software conversion and grave level mapping upgrade will resolve these issues.
3. The Cemetery Manager is often called to the cemetery to assist visitors in finding their loved one's gravesite. The walk-to-site upgrade will allow visitors to scan a QR code, search for their loved one and be guided to the location by their phone.
4. We currently lack the capability to print maps of different sections of the cemetery. Example- Wreaths Across America often asks for a map of the locations of Veterans graves so they do not miss any during their annual events. The map printing upgrade will resolve this issue.

Recommendation
City Council approves the City Manager to enter into an upgrade agreement with CemSites.

Contact
City Manager Van Zant

Financial Impact
$16,500.00 (one time cost)
$750.00 (annual subscription)

Review Comments

Attachments

CemSites Updated Quote - Jamie Booth.pdf

CemSites Proposal - Signature Page..pdf