

City of Keystone Heights City Council

Keystone Heights City Hall
555 S Lawrence Blvd
Keystone Heights, FL 32656

City Council Regular Meeting - Jan 06, 2025

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Call to Order: Mayor Rodenroth called the meeting to order at 6:00 PM.

Roll Call:

Present: Mayor Nina Rodenroth, Vice Mayor Christine Thompson, Councilman Tony Brown, Councilman Elston "Speedy" Kussler and Councilman Dan Lewandowski

Absent:

Date: Jan 06 2025 (6:00 PM) Video

Public Comments

1. Comments

No public comments.

Special Recognition

2. 2025 Election Proclamation

📎 [Election Proclamation 2025.pdf](#)

Mayor Rodenroth presented the 2025 Election Proclamation.

3. Recognize Keystone Heights High School Golf Team

Mayor Rodenroth presented a Proclamation to the Keystone Heights High School Golf Team.

Consent Agenda

4. C1 - 11/12/24 – Parks Plan Workshop Minutes

📎 [2024.11.12 Parks Plan Workshop Minutes.pdf](#)

5. C2 - 11/19/24 – Heritage Commission Meeting Minutes

📎 [2024.11.19 Heritage Commission Minutes.pdf](#)

6. C3 - 11/25/24 – City Council Special Meeting Minutes

📎 [2024.11.25 City Council Special Meeting Minutes.pdf](#)

7. C4 - 11/25/24 – CRA Meeting Minutes

📎 [2024.11.25 CRA Minutes.pdf](#)

8. C5 - 11/25/24 – City Council Meeting Minutes

🔗 [2024.11.25 City Council Meeting Minutes.pdf](#)

9. C6 - 12/09/24 – Strategic Planning Workshop Minutes

🔗 [strategic-planning-workshop-minutes 12092024.pdf](#)

🔗 [12092024 City Council Strategic Planning Workshop.pdf](#)

10. C7 - Financials

🔗 [1.March 24.pdf](#)

🔗 [2.April 24.pdf](#)

🔗 [3.May 24.pdf](#)

🔗 [4.June 24.pdf](#)

🔗 [5.July 24.pdf](#)

🔗 [6.August 24.pdf](#)

🔗 [7.Sept 24.pdf](#)

🔗 [8.Oct 24.pdf](#)

🔗 [Nov 2024 Financial Packet.pdf](#)

11. C8 - Event Application - 4th Grade Field Trip

🔗 [Event Application - 4th Grade Field Trip.pdf](#)

12. C9 - Event Application - Chautauqua and Pop-Up Museum

🔗 [Event Application - Chautauqua and Pop-Up Museum.pdf](#)

13. C10 - Event Application - Aunties Kitchen

🔗 [Event Application - Aunties Kitchen.pdf](#)

14. C11 - Event Application - Pro Watercross

🔗 [cokh_special_event_application 2025 KEYSTONE HTS - PWX.pdf](#)

15. C12 - Pavilion Rental Alcohol Request - Pro Watercross

🔗 [pavilion_rental_agreement_2024 \(Keystone Hts\) signed.pdf](#)

16. C13 - DeepWalk Sidewalk Scanning Contract

🔗 [DeepWalk_KeystoneHeightsFL_5miPilot.docx \(1\).pdf](#)

~~**Councilman Lewandowski moved** to approve the Pro Watercross application pending the receipt of the three requirements: insurance coverage, hold harmless agreement and signatures. Councilman Brown seconded the motion.~~

Attorney Komando informed Council that because this information is missing that the application can not be approved.

Councilman Brown moved to approve the consent agenda removing items 14: Event Application - Pro Watercross and 15: Pavilion Rental - Pro Watercross. Vice Mayor Thompson seconded the motion. **The motion carried 5-0.**

Committee Reports / Recommendations

17. Airport Authority Board

🔗 [As the Propeller Turns 1.25.pdf](#)

Airport Manager Craid Coon presented "As the Propellar Turns" and informed Council on the airport.

18. Heritage Commission

Chair Arnold provided updates about the Heritage Commission to Council.

19. Friends of Keystone Heights

No updates were given.

20. Planning and Zoning Board

No updates were given.

21. Project Updates

🔗 [Discussion Items 1.6.2024.pdf](#)

Project Manager Beau Wright and Jamie Booth presented project updates to Council.

22. Save Our Lakes Organization

SOLO President Vivian Katz-James and Scott Slater provided updates regarding the lakes to Council.

Action Items

23. D1 - Additional SOLO Funding

City Manager Van Zant spoke to Council about additional funding for SOLO.

Councilman Lewandowski moved to approve \$20,000.00 in additanal funds to SOLO. Councilman Brown seconded the motion. **The motion carried 5-0.**

24. D2 - Infrastructure Consulting and Engineering (ICE)

🔗 [ICE Signed Keystone Contract for Continuing Services 12-4-2024 \(DRAFT\).pdf](#)

Councilman Lewandowski moved to adopt the Infrastructure Consulting and Engineering (ICE) contract.

Vice Mayor Thompson seconded the motion.

Council had discussion.

The motion carriend 5-0.

25. D3 - Appoint Airport Authority Seat 5

🔗 [Airport Authority Application - Mathew O'Berry.pdf](#)

🔗 [Airport Authority Application - Colin D Phillips.pdf](#)

🔗 [Airport Authority Application - Paul R. Hamilton.pdf](#)

🔗 [Airport Authority Application - Buck Burney.pdf](#)

Councilman Lewandowski moved to appoint Buck Burney to seat 5 on the Airport Authority Board.

Councilman Kussler seconded the motion. **The motion carried 5-0.**

Mr. Buck Burney briefly addressed Council.

26. D4 - Interlocal Agreement: Collection of Storm Debris from Hurricanes Helene and Milton

🔗 [KH Interlocal re Storm Debris - Helene and Milton 11.20.24 \(1\).pdf](#)

Councilman Lewandowski moved to adopt the Interlocal Agreement for Collection of Storm Debris from Hurricanes Helene and Milton. Councilman Brown seconded the motion. **The motion carried 5-0.**

27. D5 - Strategic Planning Facilitator

🔗 [City of Keystone Heights Visioning Mission and Core Values Development Proposal.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

28. D6 - In House Civil Engineer Report Agreement

🔗 [Agreement Letter_Booth.pdf](#)

Councilman Lewandowski moved to sign an in house Civil Engineer Report Agreement for a term of six months. Councilman Kussler seconded the motion. **The motion carried 5-0.**

29. D7 - City Hall Furniture / Council Room Refresh

🔗 [CITY HALL Furniture JAN 2025.pdf](#)

🔗 [Room Quote List - 103777 Keystone Hts Hall-1.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

30. D8 - HIPP Construction Final Payment

🔗 [Keystone final billing revised.pdf](#)

🔗 [HIPP CHECKS.pdf](#)

Councilman Brown moved to complete the HIPP Construction final payment. Vice Mayor Thompson seconded the motion. **The motion carried 5-0.**

31. Adopt legislative priorities for 2025

🔗 [Rough Draft Legislative Priorities 2025.pdf](#)

🔗 [Legislative Priorities 2025 \(5\).pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

32. D9 - City Manager & City Clerk Timeline for Performance Evaluations

🔗 [PE Timelines 2025.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

33. D10 - City Manager Performance Evaluation Document

🔗 [COKH City Manager Performance Evaluation.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

34. D11 - Comprehensive plan update

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

Discussion Only

Council Comments

35. Comments

No comments were given. The meeting will be continued on January 13, 2025 at 6:00 PM.

City Clerk Report

36. 79th International Institute of Municipal Clerk's Annual Conference

🔗 [79th International Institute of Municipal Clerk's Annual Conference.pdf](#)

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[37. 2025 Tentative Schedule](#)

🔗 [City Clerk 2025 Tentative Schedule.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

City Manager Report

[38. 2025 City Hall Schedule](#)

🔗 [2025 City of Keystone Heights City Hall.pdf](#)

Moved to meeting on to be held January 13, 2025 at 6:00 PM.

City Attorney Report

Meeting Adjourned at 8:09 PM.