

City of Keystone Heights City Council

Keystone Heights City Hall
555 S Lawrence Blvd
Keystone Heights, FL 32656

City Council Special Meeting - Jan 13, 2025

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Call to Order: Mayor Rodenroth called the meeting to order at 6:00 PM.

Roll Call:

Present: Mayor Nina Rodenroth, Vice Mayor Christine Thompson, Councilman Tony Brown, Councilman Elston "Speedy" Kussler and Councilman Dan Lewandowski

Absent:

Date: Jan 13 2025 (6:00 PM) Video

Public Comments

1. Comments

No public comments.

Special Recognition

Consent Agenda

Committee Reports / Recommendations

Action Items

2. Strategic Planning Facilitator

🔗 [City of Keystone Heights Visioning Mission and Core Values Development Proposal.pdf](#)

Councilman Brown moved to hire the Strategic Planning Facilitator. Vice Mayor Thompson seconded the motion. **The motion carried 5-0.**

The dates for this event will be February 20th - 2:00 PM - 6:00 PM and February 21st - 9:00 AM - ?

3. City Hall Furniture / Council Room Refresh

🔗 [city-hall-furniture-jan-2025.pdf](#)

🔗 [room-quote-list-103777-keystone-hts-hall-1.pdf](#)

Council discussed the City Hall Furniture / Council Room refresh.

Councilman Lewandowski moved to table the City Hall Furniture / Council Room refresh to the meeting in February with a total of three choices for Council to review with a detailed presentation for only the conference room. Councilman Brown seconded the motion. **The motion carried 5-0.**

4. Adopt Legislative priorities for 2025

🔗 [rough-draft-legislative-priorities-2025.pdf](#)

🔗 [Legislative Priorities 2025 \(5\).pdf](#)

Council discussed the 2025 Legislative Priorities.

Councilman Brown moved to adopt the Legislative Priorities 2025 list of five items. Councilman Lewandowski seconded the motion. **The motion carried 5-0.**

Legislative Priorities 2025

1. Restore Lake Geneva
 - a. Environmental restoration of the lake to its natural open water condition.
 - b. This is an emergent effort and will appreciate FDEP's timely support of the permit application.
2. Extension of Clay County Utility Authority (CCUA) water and sewer to the Keystone Heights Airport
 - a. This project will be in cooperation with the Keystone Heights Airport Authority, Clay, and Bradford County governments, and Economic Development Councils.
 - b. Enhance economic development by attracting additional tenant businesses to the airport.
 - c. Conduct a feasibility study on septic to sewer conversion for city residents.
 - d. Expand CCUA water access to all city residents.
3. New access road for Keystone Heights Airport
 - a. This project will fully develop the area connecting the existing Airport Road to the new access road.
 - b. The funds are requested to construct this section and connect the new access road to SR100. The design and permitting for the connecting road are complete.
 - c. Completion of this work will open approximately 100 acres for commercial and light industrial economic opportunities within Bradford County, a REDI community, and improve traffic safety along SR100
4. Prioritized transportation improvement plan
 - a. Improve pedestrian safety by bringing 23 miles of sidewalk into ADA compliance.
 - b. Improve pedestrian safety by addressing 6 miles of roads without sidewalks.
 - c. Continue to address degraded roadways that have exceeded their lifespan.
5. Stormwater Improvement
 - a. Enhance regional resiliency by improving stormwater retention and infiltration infrastructure.
 - b. Reduce impacts of rainfall intensification by hardening existing infrastructure.

5. City Manager & City Clerk Timeline for Performance Evaluation

🔗 [pe-timelines-2025.pdf](#)

Council approved the timelines for the City Clerk and City Manager performance evaluations by consensus.

6. City Manager Performance Evaluation Document

🔗 [cokh-city-manager-performance-evaluation.pdf](#)

Council discussed the City Manager performance evaluation document.

Councilman Lewandowski moved to adopt the City Manager performance evaluation document. Vice Mayor Thompson seconded the motion. **The motion carried 5-0.**

7. Comprehensive plan update

Councilman Lewandowski spoke about the comprehensive plan for the city.

Councilman Lewandowski moved by February 3, 2025 that an outline for the comprehensive plan be presented to Council. Councilman Brown seconded the motion. By consensus, Council agreed Councilman Lewandowski would provide the outline.

Attorney Komando discussed the comprehensive plan with Council.

The motion carried 5-0.

8. Garden Club of Keystone Heights

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Garden Club of the Lakes, Elizabeth Summers address Council and asked that a reimbursement in the amount of \$100.00 for a magnolia tree in honor of Arbor Day be approved.

Councilman Brown moved to approve \$100.00 reimbursement for the magnolia tree to the Garden Club. Vice Mayor Thompson seconded the motion. **The motion carried 5-0.**

Discussion Only

Council Comments

9. Comments

Councilman Brown stated that he enjoyed the concert at the beach "Small Town Country". Councilman Brown spoke about the importance of Council attending the Florida League of Cities free classes.

Councilman Lewandowski stated the he enjoyed the concert at the beach "Small Town Country" but would like to see more food options available. Councilman Lewandowski reminded the public that qualifying dates are from January 27th- 31st.

Vice Mayor Thompson stated that she enjoyed the Gala that Friends of Keystone Heights put on and enjoyed the concert at the beach "Small Town Country". Vice Mayor Thompson also announced she is running for Council.

Councilman Kussler stated that he enjoyed the Gala and he enjoyed the concert at the beach "Small Town Country".

Mayor Rodenroth stated that she attended the tree lighting in the Nature Park, Florida League of Cities Mayor meeting in Orlando, the VA breakfast, spoke at Rotary, attended the Wreaths Across America event, participated in the Tour of Homes as the owner of the "Lawrence House", presented a welcome speech at the Gala which was beautiful event and presented legislative priorities in Green Cove, FL.

City Clerk Report

10. 79th International Institute of Municipal Clerk's Annual Conference

📎 [79th International Institute of Municipal Clerk's Annual Conference.pdf](#)

Council discussed the Clerk's attendance at the 79th International Institute of Municipal Clerks Annual Conference.

Vice Mayor Thompson moved to approve the Clerk's attendance at the 79th International Institute of Municipal Clerks Annual Conference and travel by flight. Councilman Kussler seconded the motion. **The motion carried 5-0.**

11. 2025 Tentative Schedule

📎 [City Clerk 2025 Tentative Schedule.pdf](#)

No action was taken on the tentative schedule.

City Manager Report

12. 2025 City Hall Schedule

📎 [2025 City of Keystone Heights City Hall.pdf](#)

The 2025 City Hall Schedule was presented to Council.

Attorney Komando provided some guidance on the upcoming legislative session, including the dates of the session and the importance of attending Clay Day, an event where city officials can meet with legislators and other city officials.

City Attorney Report

Meeting Adjourned at 8:10 PM.