Heritage Commisison Meeting September 22, 2026 6pm

ANYONE WISHING TO ADDRESS THE HERITAGE COMMISION REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN IT TO THE STAFF. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS EXCEPT LAW ENFORCEMENT, FIRE AND RESCUE, OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones."

Date: Sep 22 2026 (6pm)

Call to Order

1. Call to Order-Chairwoman Murphy

Chairwoman Deirdre Murphy called the meeting to order at 6:00 pm.

Roll Call

2. Roll Call-Jamie Booth, City Manager, Jenn Samsell, Kat Glenn, Chairwoman Deirdre Murphy, Co-Chairwoman Kim Willis, Helen Hersey

City Manager Jamie Booth called the roll:
Kat Glenn-present
Chairwoman Deirdre Murphy-present
Vice Chairwoman Kim Willis-present
Helen Hersey-present
Jenn Samsell-absent

Pledge of Allegiance

3. Pledge of Allegiance,Deirdre Murphy Chairwoman

Chairwoman Deirdre Murphy led the meeting in the Pledge of Allegiance.

Approval of Minutes

4. Approve of Minutes-Heritage Commission August 18, 2026 Minutes

UPDATED August 18 2026 Heritage Commission Minutes.pdf

Helen Hersey made a motion to approve the minutes as amended.
Kat Glenn provided a second.
4-0, all in favor; motion passed.
Wendy Harris, Office Manager, made the changes to the minutes. 9/23/2026

Public Comments

5. Public Comments

No public comments.

Old Business

6. Pie Contest-Debrief 2026 (see attached) Updated

2026 PIE CONTEST DEBRIEF FINAL.pdf

The latest edition of the Pie Contest Debrief is included on these minutes.

7. State Marker Update

There is no update at this time on the State Historic Marker.

8. Fort 11 update

Chairwoman Deirdre Murphy spoke with historian Tom Parham regarding Fort 11. He feels the location is at house on the SW Corner of Jasmine and Magnolia, The house is abandoned. City Manager Jamie Booth stated he may have contact information with one of the homeowners.
Mr Parham would like permission to explore the area to hopefully find artifacts from Fort 11.

9. Inventory-update-ongoing

Chairwoman Deirdre Murphy states that all the inventory is accounted for at this time. She stated that Kim Willis is doing a great job with the database.

10. Historic Inn Embosser (price to repair) Vote Needed

Chairwoman Deirdre Murphy states that the cost to repair the historic embosser would be $175.00 plus shipping.
Vice Chairwoman Kim Willis made a motion to pay for the repairs, with spending a total cost of $225.00.
Kat Glenn seconded the motion.
Vote 4-0; all in favor, the motion passes.

11. Pop up Museum Easel received.

Vice Chairwoman Kim Willis made a motion to purchase 20 easels, spending $125.00.
Helen Hersey seconded the motion.
Vote 4-0, all in favor; motion passes.
9/22/26
Office Manager Wendy Harris ordered the easels.

12. Chautauqua Round Table-status of tapes to participants

Jenn Samsel is heading this up. We will place on agenda next month.

13. Photo Album update

Jenn Samsel is heading this up. We will place on agenda next month.

14. FB Page update

Kat Glenn gave an update on the social media accounts.
Chairwoman Deirdre Murphy gave an update to be posted on the social media accounts. The PBS show Road Trip is going to feature Clay County on Sept 24. This will be on the local PBS station. Ms. Murphy was invited to be part of the show.

15. CLG Annual Report for 2026-2027-completed

The CLG annual report is complete. Office Manager Wendy Harris will send the minutes to the state.

16. Morgan-Plaque update

Chairwoman Deirdre Murphy stated that the Morgan Home Plaque is at a standstill as the builder of the home is being investigated for historic purpose.

17. Tour of Homes update

The Tour of Homes brochures are at the printer.
There is a liability release available for each ticket buyer.
There are 150 tickets.
The historic pavilion will feature a pop-up museum this year.

18. Christmas Wreaths-Update

Office Manager Wendy Harris will order 15 additional wreaths to replace the wreaths that at end of life.

New Business

19. Business Plan for Museum-set date for January to have a workshop to discuss (dates?)

The museum business plan workshop will be on Oct 7 at 10:30 am.

20. Discussion on Grant Applications

This item is moved to next meeting.

Member Comments

21. Member Comments

There were no member comments.

Next Meeting

22. General Meeting Tuesday, October 20, 2026-6 pm City Hall

The next regular meeting is October 20, 2026, at 6pm.
The business plan workshop is Oct. 7 at 10:30 am.

Adjournment

23. Adjournment, Deirdre Murphy, Chairwoman

Chairwoman Deirdre Murphy adjourned the meeting at 6:38 pm.