

## City of Keystone Heights City Council

### Heritage Commission April 21, 2026 6:00 pm

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.  
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

**"Please turn off cell phones"**

**Date: Apr 21 2026 (6:00 pm)**

#### Call to Order

##### 1. Call to Order-Chairwoman Murphy

Chairwoman Deidre Murphy called the meeting to order at 6:03 pm

#### Roll Call

##### 2. Roll Call-Jenn Samsell, Kat Glenn, Chairwoman Deirdre Murphy, Co-Chairwoman Kim Willis, Helen Hersey

City Manager, Jamie Booth called roll:  
Jenn Samsell-present  
Kat Glenn-present  
Chairwoman Deirdre Murphy-present  
Co-Chairwoman Kim Willis-present  
Helen Hersey-present

#### Pledge of Allegiance

##### 3. Pledge of Allegiance-Deirdre Murphy Chairwoman

Chairwoman Deidre Murphy led the meeting in the Pledge of Allegiance.

#### Approval of Minutes

##### 4. Approval of Minutes Heritage Commission, March

📎 [Heritage Commission Meeting minutes March 17, 2026.pdf](#)

Date for next meeting to be amended.  
Jenn Samsel motioned to approve the minutes.  
Kat Glenn made a second.  
5-0 vote all in favor.

#### Public Comments

##### 5. Public Comments

There were no public comments.

#### Old Business

6. A. State marker – In process

The is a continuous process.

7. B. 4th Grade Field Trip, Change in Format\_ Deirdre will give a 2 minute history of KH and introduce the Mayor.

Chairwoman Deirdre Murphy went over the change for the beginning of the 4th grade field trip.

8. Review "STATIONS" and HC member

Chairwoman Deirdre Murphy went over the stations and which commission/volunteer would be at each station.

9. Story of Andy will be read by Kim Willis

Vice Chairwoman Kim Willis will read Andy the Whooping Crane story to the 4th graders.

10. Fort 11-Dr. John Zieser

Dr. John Zieser will present Fort 11.

11. Goodie bags completed, 6 panel brochure to be added

The six panel brochure is completed. It will be placed in the goodie bags.  
The staff will make the proclamation docs for 4th graders from the mayor.

12. 6 panel brochure pick up from printer-thank you Jenn

6-panel brochures are ready.

13. Water will be provided by "Friends of Keystone Heights, Inc." shold school not provide.

Friends of Keystone will provide water. Debbie Beals taking the lead.

14. Crosswalk Volunteers-Mary Lou Hull and Joni Huff.

MaryLou and her neighbor are going to be assisting at the crosswalk. (Joni Huff is out of town).

15. Original Embosser 2 replicas will replace original for student experience

Embossers are ready.

16. Sheets of paper cut in half for students to create seal from Historic Inn have been cut and Kat will take to Gazebo

Sheets of paper are ready.

17. Thank you to Public Works, gazebo and walkway have been power washed and look great,

Chairwoman Deirdre Murphy thanked the city staff for all of their assistance.

18. Items to be moved to pavilion by Deirdre and Kim to have for 4th grade experience.

Chairwoman Deirdre Murphy and Vice-Chairwoman Kim Willis will move historic items to the pavilion. Beau Wright, deputy city manager, stated public works will assist.

19. Email have gone out to the city council reminding them of the 4th grade field trip should they want to attend and participate in City Hall Station with the mayor.

Hopefully all of the city council will be able to attend.

[20. Like to have Chautauqua Banner displayed on the fence at the beach on the sidewalk side.](#)

Banner for Chatauqua will be displayed on the fence beside sidewalk.

[21. C. Inventory-inventory ongoing-need to create a database after Chautauqua Event.](#)

An inventory database will need to be created for the inventory.

[22. D. Chautauqua](#)

Everyone is excited about the upcoming Chautauqua.

[23. 2 replica pillars of original entrance to the city has been moved to Keith's for touch up.](#)

The two replica columns are ready for pickup from Joni and Keith Roma's house.

[24. Speakers have been assigned times.](#)

Chautauqua speakers have been assigned their time slots.

[25. Plein Air Artists-contacted](#)

Plein Air Airtist have been contacted on the place and time for them to be here.

[26. Music contract completed.](#)

The band's contract has been completed.

[27. Posters/Flyers for event completed.](#)

The posters and flyers for the Chautauqua have been completed.

[28. Daily program schedule should be completed prior to the HC meeting](#)

The daily schedule will be completed.

[29. E. Photo Album Update-Jenn will update.](#)

Commissioner Jenn Samsel is working on the photo albums.

[30. F. FB page, Kat update.](#)

Commission Kat Glenn is working on the Facebook page for the Heritage Commission.

## **New Business**

[31. New Business](#)

It was proposed to have Anytime Fitness, Clay County Sheriff's Office, and Clay County Fire and Rescue set up booths. After much discussion, it was decided this would not be the right event for them to participate in.

## **Member Comments**

[32. Member Comments](#)

No comments

## **Next Meeting**

[33. Next Meeting May 19, 2026](#)

The next meeting is May 19, 2026 at 6pm

## **Adjournment**

### [34. Adjournment-Deirdre Murphy, Chairwoman](#)

Chairwoman Murphy adjourned the meeting at 6:46 pm.