

City of Keystone Heights City Council

Heritage Commission Meeting - February 18, 2025

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Date: Feb 18 2025 (6:00 PM) Video

Call to Order

1. Call to Order

Chair Arnold called the meeting to order at 6:01 PM.

Roll Call

2. Roll Call

Present:

Chair Christine Arnold, Co-Chair Deirdre Murphy, Helen Hersey and John Silva

Not Present:

Kimberly Willis

Pledge of Allegiance

3. Pledge of Allegiance

Chair Arnold led the Pledge of Alligence.

Approval of Minutes

4. Heritage Commission Meeting Minutes - January 21, 2025

📎 [2025.01.21 Heritage Commission Meeting Minutes.pdf](#)

Co-Chair Murphy moved to approved the minutes from January 21, 2025. John Silva seconded the motion. The motion carried 4-0 with Kimberly Willis absent.

Old Business

5. City of Keystone Heights Historical Marker Update

Co-Chair Murphy provided an update on the Keystone Heights Historical Marker.

Tallahassee is not able to approve our applicationj due to lack of quorum at this time however Co-Chair Murphy stated the Heritage Commission could possible approve a temporary marker for 2025 until the issue is resolved.

6. Christmas Tour of Historic Homes 2024 – Follow-up

Co-Chair Murphy discussed the Christmas Tour of Homes 2024.

There will not be a tour in 2025 however there will be another Tour of Homes in 2026.

New Business

[7. Chautauqua Event \(March 8–9, 2025\)](#)

Chair Arnold discussed the Chautauqua Event occurring March 8-9th, 2025.

Events and scheduling were discussed in detail.

Event Coordinator Bell addressed the Heritage Commission regarding the event and worked on the scheduling of speakers for the event.

By consensus the Heritage Commission agreed:

- 1. to allow Event Coordinator Bell to print 225 infographic brochures.**
- 2. on the block scheduling for the event.**
- 3. asked Event Coordinator Bell to reseach how to record each speaker during the event.**
- 4. speak to the local martail arts buisness and garden club to see if they would do a demonstration during the event**
- 5. make contact with Mossman Hall to locate local artist to participate in the event**
- 6. create an opening ceremony or benidiction for the event, possibly the Community Christian Church**
- 7. speak with the Dirty Palette to see if they would like to participate in the event**
- 8. asked Event Coordinator Bell help with the logistics with Public Works for the event**
- 9. approve the purchase two of the panel display grids at \$149.99**
- 10. approve the payment of \$500.00 for the newspaper advertisement**
- 11. approve the purchase of hooks: 2 packs Grid Hooks - \$14.991 pack S Hooks - \$8.991 pack heavy duty S Hooks - \$9.99**
- 12. \$400.00 maximum for bands**

[8. Shadowbox Memorials for Police Officers & Volunteer Fire Department \(2025 Planning\)](#)

Chair Arnold discussed the shadowbox memorials for police officers and volunteer fire department for the Chautauqua Event.

The shadowboxes are 3x3 and will be created in Melrose. Each shadow box will cost \$400.00 which includes the mounting of the items for display.

John Silva agreed to make an appointment with the Clay County Archives Vishi Garig Friday the 28th.

[9. Elementary School Field Trip Planning Update](#)

The Heritage Commission discussed the Elementary School field trip.

Event Coordinator Bell asked if the number of students participating the event has been reported so she may order the items needed for the field trip.

The Heritage Council stated they are waiting on that information.

Adjournment

[10. Adjournment](#)

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The meeting adjourned at 7:43 PM.

Announcements and Open Discussion

[11. Announcements and Open Discussion](#)

Inventory scheduled for the February 20th, 2025 at 9:30 AM.

Inventory form will be provided by Chair Arnold.

Event Coordinator Bell discussed the moving of the cabinets located in the Council Room that the Heritage Commission uses as storage currently and discussed storage ideas that is climate controlled for those items.

Event Coordinator Bell provided information on a storage units that are climate controlled within the City of Keystone Heights for the Heriatage Commission to consider.

Co-Chair Murphy provided a list of project to all members of the Heritage Commission.

Co-Chair Murphy spoke to the Heritage Commission about a petition regarding the public's interest in a local Heritage Museum.