

City of Keystone Heights City Council

Keystone Heights Heritage Commission, May 19, 2026 6pm

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY CLERK. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

"Please turn off cell phones"

Date: May 19 2026 (6pm)

Call to Order

1. Call to Order-Chairwoman Murphy

Chairwoman Deirdre Murphy called the meeting to order at 6:03pm

Roll Call

2. Roll Call-Jenn Samsell, Kat Glenn, Chairwoman Deirdre Murphy, Co-Chairwoman Kim Willis, Helen Hersey

City Manager Jamie Booth called roll:

Jenn Samsell-present

Kat Glenn-present

Deirdre Murphy-present

Kim Willis-present

Pledge of Allegiance

3. Pledge of Allegiance-Deirdre Murphy Chairwoman

Chairwoman Deirdre Murphy led the meeting in the Pledge of Allegiance.

Approval of Minutes

4. Approval of Minutes Keystone Heights Heritage Commission April 21, 2026

📎 [Heritage Commission Minutes April 21, 2026.pdf](#)

Jenn Samsell made a motion to approve the minutes from the April 21, 2026 minutes.

**Kim Willis made a second
vote 4-0 in favor, motion passed.**

Public Comments

5. Public Comments

Councilman Brandon Ludwig spoke during public comments. He was very impressed with how the Heritage Commission pivoted and still managed to complete the fourth-grade field trip. He feels this is an important lesson for the fourth graders.

He also spoke on the Chautauqua. This was the first year he was able to attend. He and his family were very impressed. He stated they learned a lot about the history of Keystone. He felt the Heritage Commission did a fine job of planning and producing the event. It is his favorite event to date.

Old Business

6. State Marker-work on marker to commence at the end of May 2026

Chairwoman Deirdre Murphy will begin working on the historic marker.

7. 4th Grade Field Trip Debrief

The Fourth Grade Field Trip was a success, despite there being an air quality issue due to smoke in the air; the Heritage Commission and the City Council were able to pivot and continue to provide a wonderful educational experience for the 4th-grade students of Keystone Heights Elementary School.

The Heritage Commission, City Council, and City Staff members went to the school and provided the different resources to the students. The main objectives were to teach the 4th-grade students about the history of Keystone Heights, so when they graduate, they will have a better understanding of their community.

What went well:

The enthusiasm of the commission members, city council, volunteers, and city staff to accomplish a shared goal.

The students and teachers appreciated our ability to shift the program for the ability to teach the students.

Key Challenges:

Miscommunication between school staff.

We do not want to set a precedent to go to the school. The students should have a walking field trip to learn firsthand about the city's history.

Improvements for next year:

We need to have better communication between the school principal and the Heritage Commission.

8. 4th grade field trip-Original embosser need repair

Motion withheld until pricing has been acquired for necessary repairs. This will need to be on next month's agenda.

9. Inventory ongoing-need to creat database-who would like to head this up?

Vice Chairwoman Kim Willis and Kat Glenn will head up the inventory project.

10. Chautauqua Debrief; children activity/involvement discussion

What went well:

Enthusiasm of visitors.

Social Media/flyers/ads/general promotion.

53 in attendance on Saturday despite the weather conditions.

Sunday's improved attendance of 97.

Music- both bands had great reviews

Artists loved the setting and would like to attend next year.

Pop-up Museum visitors shared their stories.

The round table was well received.

Speakers: Rich and diverse selections of topics.

Food trucks-good variety.

Key Challenges:

Weather

The microphones did not work well.

Actions to improve:

Microphone and laser pointer improvement

Speakers needed for the outside band shell.

Clip-on microphones for video recording

Legend for large picture banner, photos, and items need to be labeled and appropriately sized on easels.

Changes to Sunday's event times are possible. 11-4.

Improve the covered stage to better accommodate the weather.

Add a link for Speaker topics.

Over the next year, we need to plan children's activities for the Chautauqua.

11. Chautauqua-purchase a large banner

Chairwoman Deirdre Murphy will look into pricing for a 12 foot Chautauqua Banner.

[12. Chautauqua-change hours on Sunday 11-4](#)

Information on #10.

[13. Chautauqua-adding items for pop up museum from 3rd parties.](#)

Future discussion on adding items to the Chautauqua.

[14. 4th of July Pie Eating Contest](#)

The Heritage Commission Pie Contest will need at least 3 tables for July 4th and better set up

[15. Round Table July 21](#)

Chairwoman Deirdre Murphy will be attending the Round table.

[16. Tour of Homes-Dec 5](#)

Tour of homes is in December. Vice Chairwoman Kim Willis will be heading this up.

[17. E. Photo Album Update-Jenn will update.](#)

Jenn Samsell is working on the photo albums.

[18. FB-Kat will update](#)

The social media accounts are being well received.

New Business

[19. Budget Update](#)

📎 [Heritage budget.pdf](#)

Member Comments

[20. Members Comment](#)

Jen Samsell was impressed with how the Chautauqua Event turned out. The Community Events for the CCSO would like to have a tent next year.

Kat Glenn no comments.

Kim Willis would like to thank all of the volunteers.

Deirdre Murphy wanted to thank Mary Lou Hull, especially for all of her hard work.

Next Meeting

[21. Next Meeting June 16th 2026](#)

The next meeting is June 16, 2026 at 6pm.

Adjournment

[22. Adjournment-Deirdre Murphy, Chairwoman](#)

Councilwoman Deirdre Murphy adjourned the meeting at 7:05pm.