

City of Keystone Heights City Council

Planning and Zoning Meeting, 10/15/25, 6pm 555 S Lawrence Blvd Keystone Heights, FL 32656

Date: Oct 15 2025 (6:00 pm)

CALL TO ORDER

1. Call to Order-Dr. John Zieser

Call to order: Dr. John Zieser. 6pm.

2. Invocation-James Booth-Interim City Manager

Interim City Manager James Booth led the group in the invocation.

3. Pledge of Allegiance Dr. Zieser

Chairman John Zieser led the group in the pledge of allegiance.

ROLL CALL– City Manager

4. Roll Call-James Booth, Interim City Manager

Chairman-Dr. John Zieser-present
Board member-Carrie Mullins-present
Board member-Dr. Robbins-present
Board member-Steve Hart-absent
Board member-Gregory Gay-absent
There is a quorum.

Interim City Manager-James Booth-present
City Attorney-Rich Komando-present

Public Comment

5. Board Members Discussion

Chairman Dr. John Zieser called for public comment..
There was no one present to comment.
Board Discussion:

Chairman John Zieser asked that we schedule a Planning and Zoning Comprehensive Plan Workshop in early December..City Planner Janis Fleet asked that it be done while making the calendar. The decision will be made in the Planning and Zoning Comprehensive Plan Workshop, following this meeting.

ADJOURNMENT

6. Approval of Minutes Sept 22, 2025

[p and z minutes Sept 22.pdf](#)

Board Member Carrie Mullins made a motion to approve the minutes from the Sept. 22 2025, Planning and Zoning Board meeting.

Board Member Dr. Geradine Robbins seconded the motion.

Vote 3-0, motion passed.

7. Adjournment-Dr. John Zieser, Chairman

Chairman Dr. John Zieser adjourned the meeting at 6:05 pm.

NOTICE:

APPEAL PROCESS - ANY PERSON DESIRING TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING WILL NEED A RECORD OF THE PROCEEDINGS FOR SUCH PURPOSE SAID PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. SEE SECTION 286.0105, FLORIDA STATUTES. ANYONE WISHING TO ADDRESS THE BOARD REGARDING ANY TOPIC ON THIS AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY MANAGER. SPEAKERS ARE RESPECTFULLY REQUESTED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

PLEDGE OF CIVILITY

WE WILL BE RESPECTFUL OF ONE ANOTHER EVEN WHEN WE DISAGREE.

WE WILL DIRECT ALL COMMENTS TO THE ISSUES.

WE WILL AVOID PERSONAL ATTACKS.

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